



Department/Office/Council:
MO - Mayor's Office

Date Initiated:
22-APR-09

Green Sheet NO: 3069760

Contact Person & Phone:
Anne Hunt
266-8520

Must Be on Council Agenda by (Date):

Doc. Type: RESOLUTION

E-Document Required: Y
Document Contact: Racquel Naylor
Contact Phone: 266-8573


Assign Number For Routing Order

	<u>Department</u>	<u>Sent To Person</u>	<u>Initial/Date</u>
0	Mayor's Office		
1	Mayor's Office	Department Director	
2	City Attorney		
3	Mayor's Office	Mayor/Assistant	
4	Council		
5	City Clerk	City Clerk	

Total # of Signature Pages ____ (Clip All Locations for Signature)

Action Requested:
Honoring the recipients of the 2009 Sustainable Saint Paul Awards.

Recommendations: Approve (A) or Reject (R):
 _____ Planning Commission
 _____ CIB Committee
 _____ Civil Service Commission

Personal Service Contracts Must Answer the Following Questions:

- Has this person/firm ever worked under a contract for this department?
Yes No
- Has this person/firm ever been a city employee?
Yes No
- Does this person/firm possess a skill not normally possessed by any current city employee?
Yes No

Explain all yes answers on separate sheet and attach to green sheet.

Initiating Problem, Issues, Opportunity (Who, What, When, Where, Why):

Advantages If Approved:

Disadvantages If Approved:

Disadvantages If Not Approved:

Total Amount of Transaction:
Funding Source:
Financial Information: (Explain)

Cost/Revenue Budgeted:
Activity Number: